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# Joint Pre-Event Form



Enriching the student experience  
since 1874

**THIS AGREEMENT** is dated the \_\_\_\_\_ day of \_\_\_\_\_ 2010  
between the Parties set out below where it is intended that those Parties will co-operate with  
each other in respect of a Joint Event by way of a joint venture.

## Parties

Club 1 Name \_\_\_\_\_

Club 2 Name \_\_\_\_\_

Club 3 Name \_\_\_\_\_

## Formation of Joint Venture

**IT IS HEREBY AGREED AND DECLARED** the details of the Joint Event shall be as

<b>Event Name</b>			<b>Date</b>	/ /
<b>Venue</b>			<b>Type</b>	<input type="checkbox"/> Major <input type="checkbox"/> Non-Major
<b>Location</b>	<input type="checkbox"/> On Campus <input type="checkbox"/> Off Campus	<b>Licensee Details</b>	NAME _____	
<b>Catering Type</b>	<input type="checkbox"/> USU Catered <input type="checkbox"/> Access Benefits Partner Catered <input type="checkbox"/> Non USU Catered <input type="checkbox"/> Not Catered	<b>Charity Event?</b>	NAME _____	
			AMOUNT TO BE DONATED _____	
<b>Price Categories</b>	<b>ACCESS</b>	<b>Other</b>		
_____	\$ _____	\$ _____		
_____	\$ _____	\$ _____		
_____	\$ _____	\$ _____		

This agreement is to continue and remain in effect until all outstanding debts, disbursements and deposits have been completed.

The parties to this Agreement have agreed to work on the Joint Event on the basis of a joint venture. The terms of conditions of the venture are set out in this Agreement.

## Agreement

### Duties and Responsibilities

The parties to the Agreement acknowledge and agree to the budgeted costs as set out in this Agreement.

The parties to this Agreement shall be entitled to and shall receive a percentage of the profits accruing from the Joint Event.

Such payments shall be made to the parties in accordance with the formulae set out in "Payment Structure".

No disbursements beyond those approved in the budgeted costs schedule shall be made until each and every party to this Agreement has agreed to payment of such disbursements.

Notwithstanding the collective nature of the Joint Event, all responsibility and authority shall rest in \_\_\_\_\_

Notwithstanding the collective nature of the Joint Event, all legal requirements and financial obligations and responsibilities shall rest in \_\_\_\_\_

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The parties agree and consent:

- to provide the following resources detailed in "Investment in Venture";
- to act in good faith;
- to be responsible for liabilities relating to injury/death of their own Members and damage to their plant/property

## Management

The Management Board of the Joint Event shall be constituted to enter into contracts on behalf of the joint venture, agree to budgets and business plans and to manage the financial interests of the parties.

The Management Board of the Joint Event shall comprise two Representatives of each Party, being the President and Treasurer of each Party.

A Chairperson may be appointed by the Management Board

The Management Board will meet \_\_\_\_ time/s before the Joint Event and \_\_\_\_ time/s after the Joint Event.

Representatives have authority to bind their own party but do not have authority to bind any other party.

Approved Budgeted Expenses & Income

Expense Item	Amount	Income Item	Amount
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
	\$ _____		\$ _____
<b>TOTAL</b>	\$ _____	<b>TOTAL</b>	\$ _____

Investment in Venture

Source of funds and resources is detailed following:

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Payment Structure

Profits of the Joint Event shall be calculated by the formula following:

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The parties to this agreement agree that the division of approved and processed C&S Funding for the event shall be:

Club 1	Club 2	Club 3
_____ %	_____ %	_____ %

Each party shall be equally liable for any total loss made on the Joint Event. Such payments shall be made within four weeks of the date of the Joint Event.

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**Construction**

This Agreement, its interpretations, performance and any breach thereof, shall be construed in accordance with, and all questions with respect hereto shall be determined by the Laws of New South Wales.

It is agreed by all parties to this Agreement that any disputes arising from this Agreement shall be taken to the C&S Manager as mediator-arbitrator and that the decision by the C&S Manager shall be fully and finally binding on the parties. Any costs of such service shall be shared equally by the parties in dispute.

**Agreement Complete**

This Agreement contains the entire understanding of the parties. None of the parties has made any representations, warranty, covenant or undertaking of any nature whatsoever, express or implied in connection with or relating to this Agreement, other than expressly set forth herein.

**Signed as an Agreement**

<b>Club 1</b>			
<b>President</b>		<b>Date</b>	/ /
<b>Treasurer</b>		<b>Date</b>	/ /
<b>Club 2</b>			
<b>President</b>		<b>Date</b>	/ /
<b>Treasurer</b>		<b>Date</b>	/ /
<b>Club 3</b>			
<b>President</b>		<b>Date</b>	/ /
<b>Treasurer</b>		<b>Date</b>	/ /
<b>C&amp;S Officer as Witness</b>		<b>Date</b>	/ /

The Clubs we represent have endorsed the submission of this form to the C&S Office. The information inscribed on this form is true and accurate to the best of our knowledge. We understand and agree with the C&S Funding guidelines and Regulations.

**Submission**

Submit this form to the C&S Office in person for signatures to be witnessed.

**Address:** C&S Office, Level 1 Manning House, Manning Road

**For Office Use**

date received      **Funding ID** CSF      -2010      **Calculated** \$

**Funding Notes**

_____	date	_____	initials
_____	date	_____	initials
_____	date	_____	initials